

City of Lynchburg - Procurement Division
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Lynchburg, VA 24504
Telephone No: 434-455-3961
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Date: July 7, 2006

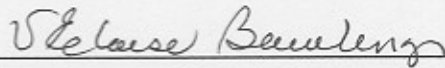
From: V. Eloise Bowling, CPPB, Senior Buyer

RE: **Addendum #01- Riverside Park Master Plan RFP- 06-351**

In reference to the pre-proposal meeting held on Wednesday, July 5, 2006, please add the attached information when submitting your proposal to the City of Lynchburg.

Time for receipt of proposals changed to 4:00 p.m., July 21, 2006.

Please direct any additional questions/inquiries to me.



V. Eloise Bowling, CPPB
Senior Buyer

This addendum must be signed and returned as part of your response package.

READ TERMS AND CONDITIONS AND SIGN

In compliance with the above Invitation for Bid, and subject to all the conditions hereof, the undersigned offers and agrees to comply with any or all of the terms and conditions contained herein, or as mutually agreed upon by subsequent negotiations. This form shall become part of the final file.

Company Name:
Authorized Signature:
Print Name:

Address:
Title:
Telephone #:

Date:
Fax #:

ADDENDUM NUMBER 1

Comments:

This is a phased project. Task 1-8 will be considered Phase 1. Task 9 will move the City towards Phase II. Because the scope of Phase II will be defined at the completion of Phase I, Task 9 should be treated as non-binding hourly rate cost proposals.

1. Correction of receipt time:

Receipt time for proposals shall be changed throughout the proposal to 4:00 p.m. July 21, 2006, as stated on the Request for Proposal Title Page.

2. Question:

Task I - Are there any architectural studies/resources available for Riverside Park. What was there before the park?

Answer: We do not know of any available studies or resources. The park was established in 1922 and we are not sure what was there before the park. Staff and the Lynchburg Garden Club are researching the history of the park and will provide the collected information to the consultant awarded the contract.

3. Question:

Is there a needs assessment for the Park?

Answer: Needs will be determined through the stakeholders' group and community meetings. A Parks and Recreation Facility Assessment was completed in 1997 and contains limited information regarding Riverside Park.

4. Question:

Are there any environmental issues associated with this project?

Answer: The Park has no environmental issues that are considered regulated or is the site in any way labeled a "Brownfields" site. The environmental review is requested on items listed in Task 2. Other environmental issues may arise as grant applications are developed, per the application processes.

5. Question - Is the park listed in the National Historic Register

Answer: Staff does not believe that any structures in the park are listed on the National Historic Register. We are interested in receiving advice and recommendations regarding possible eligibility for listing.

6. **Question** - Are there any drawings - aerial, etc. available.

Answer: The City will provide all information available from the GIS system. Aerial photos and information can be obtained from the City's website, WebMap.

7. **Question:** What types of site visits are scheduled?

Answer: Site visits are the vendor's responsibility. There are no scheduled visits.

8. **Task 8.** - The train shed - There is a draft design (50% drawings) of the shed that will be utilized to complete the task.

Packet Boat - Under preservation by volunteers - there is a completed design for the shed to cover the boat. Construction has begun on this project and will be completed this fall.

9. **Page 6 of 14** - top of page, the Task 9 should read Task 10. Under Task 10, delete the statement, 2 - "on appropriate display medium".
10. **Pool Area** - there are remnants of the pool area that was closed in 1961. There is no real push to have a new pool, but this is an important location for interpretation.
11. **Question:** Have there been any previous Master Plans for Riverside Park.

Answer: No. In 1997-98, a Recreation Facility needs assessment was conducted, but there are no previous master plans.

12. **Question:**

What other groups, besides the Kiwanis Club, Lynchburg Historical Foundation, Lynchburg Garden Club, that may have an interest in the park restoration.

Answer: The Rivermont Historical District and Friends of Riverside Park - (Neighborhood) will have a big impact at the community meetings. Others may come on board as this project develops.

13. **Question:** What about Tennis Courts - Will they stay.

Answer: Tennis Courts are an important part of the park and will remain part of the park. The tennis courts are dedicated to Dr. R. Walter Johnson, a respected Lynchburg resident who promoted tennis and recreation for all races.

14. **Question:** Are there components of the park that will remain and other components that are open for redesign?

Answer: Certain structures will remain: the gazebo, overlook, alpine trail, tennis courts, basketball court, train, packet boat, and the bridge. We are interested in restoring gardens. The master plan should look at parking, traffic flow, pedestrian and neighborhood access, park entrances, playgrounds, shelters and potential trail linkages by sidewalks.

15. **Question:** Is this project related to the Riverfront study/project?

Answer: No, this is a complete separate project.

16. Task 6 - Graphic Designs - explain

Answer: There should be graphic illustrations of design components such as park entrances. There

17. Question: Who wrote the last SAFETEA grant?

Answer: Parks and Recreation staff.

Companies represented at the pre-proposal meeting.

Soda Blast of Virginia - Richmond, Virginia

Design Forum - Richmond, Virginia

MMM Design - Norfolk, Virginia

Mahan Rykiel Associates - Baltimore, Maryland

Commonwealth Architects - Richmond, Virginia

LPDA - Charlottesville, Virginia

Clough Harbour - Richmond, Virginia

Nelson Byrd Woltz - Charlottesville, Virginia

John Milner Associates - Charlottesville, Virginia